



Job title:	Caseworker (Cork)
Location:	This Ruhama post covers the region of Cork and Kerry and will be based in Cork City Centre.
Reports to:	Service Manager
Purpose:	The post holder will be responsible for providing a comprehensive casework service to service users who have been impacted by prostitution and sex trafficking in collaboration with other service providers.
Contract	Permanent and full time 35 hours per week, rostered Monday to Friday in line with the needs of the service.
Salary:	Competitive salary commensurate with experience.

#### KEY DUTIES & RESPONSIBILITIES:

- To establish Ruhama’s services in the Cork and Kerry region.
- To build a network of partners and promote Ruhama’s services in the Cork and Kerry region.
- To comprehensively assess the needs of all service users
- To provide one to one brief interventions, case work and information sessions to service users
- To facilitate information and therapeutic groups within the target group
- To ensure that care plans and a case management system are implemented and regularly reviewed for all service users who are engaged in case work
- Deliver evidence-based interventions directly to service users
- Identify potential gaps to progression for service users and problem solve in conjunction with other stakeholders
- Participate in Case Management protocols including referral pathways and shared care planning
- Work in partnership and collaboratively with other organisations
- Where a need is identified, to accompany and provide support to women on appointments to other services i.e. GP’s, Gardaí, court visits etc.
- In reach to addiction, homeless, direct provision and reception centres and other agencies locally & regionally
- Establish outreach clinics in the Cork/Kerry region
- To work closely with community, voluntary, and statutory services to ensure that service users can access support in relation to their needs i.e. housing, addiction, education & employment etc.
- Innovate and contribute to the development of services to promote the psychological well-being of all service users
- Provide integrated care and support reflecting a person-centred approach
- Attend practice team, organisational and external meetings as required and participate in shared working practices
- Keep up to date with developments Nationally

- Maintain Service User Records, including CRM system (Salesforce), weekly logs and produce standard monthly and quarterly reports
- To be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to the attention of your line manager or Health & Safety Officer
- To be aware of the Children's First Guidelines, and Vulnerable Adult and Child Protection Policy in Ruhama and bring any concerns to the attention of the DLO (Designated Liaison Officer)
- To monitor, track, evaluate and document all work
- To attend supervision on a regular basis with line manager
- To work as a team member in order to develop and fulfill the policies, aims and objectives of Ruhama
- To comply with all Ruhama policies and procedures
- To perform any other duties assigned or delegated by his/her line manager

## **PERSON SPECIFICATION**

The person specification sets out the essential abilities and qualities needed by the successful candidate for this post.

### **Qualifications**

- A relevant third level qualification e.g. social studies, addiction, nursing, counselling, psychology or related field is essential

### **Experience**

- Minimum of 3 years' experience working in a frontline setting, working with vulnerable cohorts with complex and multiple needs is essential
- Experience of case management approach is essential
- Understanding and some experience of related issues including gender-based violence, homelessness, addiction, mental health issues is essential
- Experience of working in liaison with other agencies within the community, voluntary and statutory sectors is essential
- Experience of Salesforce including developing reports is desirable
- Language skills is desirable

### **Knowledge**

- A knowledge and understanding of a trauma informed approach
- Insight into the issues affecting women who have been exploited in the sex trade such as homelessness, immigration, addiction and trauma
- An understanding of addiction and recovery in relation to women's needs
- Good level of knowledge and understanding of domestic, sexual and gender-based violence

### **Skills and Abilities**

- Excellent communication and inter-personal skills
- Demonstrates effective problem solving and decision-making skills
- Ability to effectively multitask and manage competing deadlines

- Demonstrate competence and professionalism in order to carry out the duties and responsibilities of the role
- Ability to manage challenging behaviour and issues
- Ability to advocate on behalf of service users
- Proven ability to use own initiative and work as part of a team
- High motivation and enthusiasm with a positive attitude and flexible in response to organisation change & development
- Ability to maintain confidentiality within the guidelines and policies of Ruhama
- Excellent report writing and IT skills
- A strong interest in the area of social justice & human rights
- To develop and maintain effective working relationships with other agencies, using an interagency approach

#### **Other**

- Availability for flexible rostered working hours is essential
- Full Clean Irish driving licence and access to a car is essential
- Garda Vetting will apply

**Ruhama is an equal opportunities employer**

#### **Application Process**

Interested Candidates can access the Job Description and Application form at <https://www.ruhama.ie/work-for-us> . Informal enquiries to Neasa at 0861708172.

Please note that CVs without an application form are not acceptable. Completed and signed application forms should be submitted by email to [recruitment@ruhama.ie](mailto:recruitment@ruhama.ie) by

**4pm Wednesday 21<sup>st</sup> February 2024**

**Interviews will be held on Thursday 29<sup>th</sup> February 2024 in Cork**